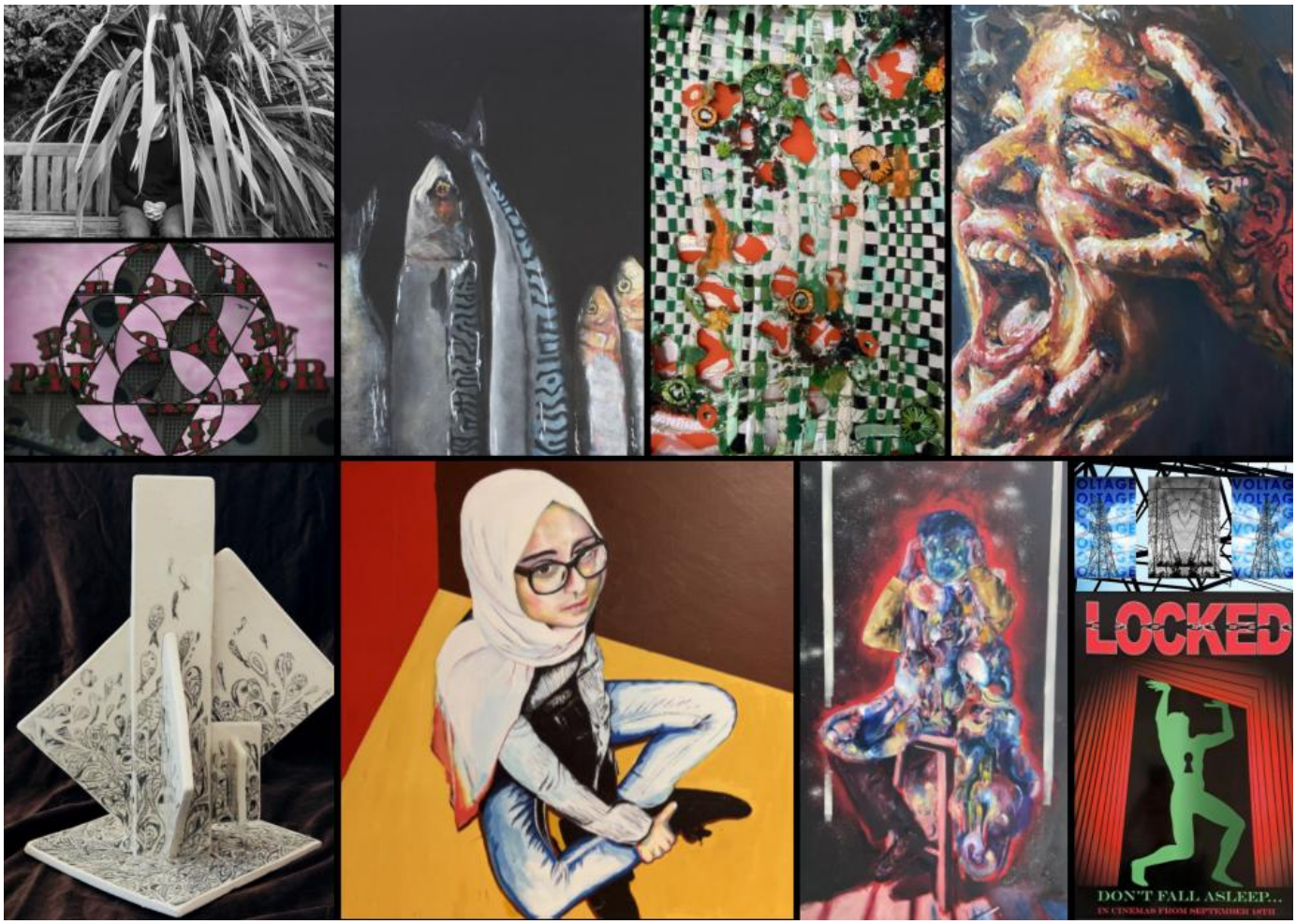

Pearson Edexcel Level 2 GCSE in Art and Design

Administrative Support Guide

Art, Craft and Design 1AD0
Fine Art 1FA0
Graphic Communication 1GC0
Photography 1PY0
Three-dimensional Design 1TD0
Textile Design 1TE0

Summer 2027

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1. Introduction

Details of the specification can be found Pearson Edexcel GCSE in Art and Design Specification on our website.

This guidance document contains information outlining processes, procedures and requirements related to the moderation of GCSE Art and Design.

Visiting moderation will be offered to **all UK centres** in Summer 2027. **International centres** will have the option of either **Visiting moderation** or **Digital Submission.**

International centres which opt for digital moderation will be required to submit candidate evidence digitally via our online assessment platform, Learner Work Transfer (LWT) platform.

A guidance document for digital submission is available on our subject page.

2. Key Dates and Events

Event	Date	Other information
1AD0/02 – 1TE0/02 Externally Set Assignment released on Pearson Edexcel website	2 January 2027	Secure content – Edexcel Online password required
Despatch of Component 2 Externally Set Assignment	Hard copies to be despatched from Mid December 2026 to be stored until release date	The Externally Set Assignment should not be made available to candidates until the release date 2 January 2027.
Date of Distribution of Externally Set Assignment to candidates	Please see section 4	ESA may be given to candidates as soon as it is released. It should be given to candidates at the beginning of the preparatory period.
Submission of Application form Centre Consortium Arrangements for Centre assessed Work	31 January 2027	If the form is not received by this date, different moderators may be allocated to the consortium centres.
Actual Entries deadline	21 February 2027 (21 March for international centres)	Late fees may be charged after this date
Mark submission made available to centres on Edexcel Online	April 2027	Actual entries must be made by 21 February to ensure candidates are made available for online mark submission.
Visiting moderator to make contact with centre	Late April / Early May 2027	Contact will be made directly with centres to

Event	Date	Other information
		arrange date/time of the visit.
Marking of work, completion of assessment documentation, online mark submission to Pearson Edexcel.	2 days prior to the moderation visit *or* 31 May 2027 (*digital moderation - international centres only*)	A final mark for each candidate, for each Component, must be submitted to Pearson Edexcel via Edexcel Online/via EDI.
Digital submission deadline (via LWT) *International Centres Only*	31 May 2027	*International centres which opt for digital moderation* - Candidate work must be submitted digitally via Learner Work Transfer (through Edexcel Online).
Visiting moderation period	15 May – 30 June 2027	Centre visit must take place within the moderation period.
GCSE Results day	19 August 2027	Release of results to candidates. Restricted release of results to centres only on 18 August 2027
Review of Moderation (RoM) deadline	TBC	Last date for receipt by Pearson Edexcel of Review of Moderation applications.
Retention of work	TBC	All sampled candidates' work must be retained by the centre until the RoM deadline has passed. Requests for RoMs cannot be accepted if work for all sampled candidates is not available.

3. General Information

It is essential that centres ensure that their candidates are entered for all the relevant units and titles. **Furthermore, centres will be able to access papers online or receive hard copies only after estimated or actual entries have been submitted for the series.**

Unit / Specification Title		Component Codes
1AD0	Art, Craft and Design	**1AD0 01 & 1AD0 02**
1FA0	Fine Art	**1FA0 01 & 1FA0 02**
1GC0	Graphic Communication	**1GC0 01 & 1GC0 02**
1PY0	Photography	**1PY0 01 & 1PY0 02**
1TD0	Three-dimensional Design	**1TD0 01 & 1TD0 02**
1TE0	Textile Design	**1TE0 01 & 1TE0 02**

Forbidden Combinations and National KS4 Discount codes

Centres should be aware that students who enter for more than one GCSE qualification with the same KS4 Discount code will have only one grade (the highest if first entry dates are the same) counted for the purpose of the School and College Performance Tables. Please note that all the different Art & Design titles will have the same KS4 Discount code (JA2), with the exception of Photography (KJ1).

The GCSE Art and Design KS4 Discount codes for the different titles can be found in Appendix 3 of the specification.

Once two or more qualifications are known to have the same discount code the following principles are applied to determine which one is discounted:

i. Where a higher level qualification is taken in the same subject as a lower level qualification, the lower level qualification is not counted. For example, a GCE AS will discount a GCSE.
ii. Where a pupil has more than one qualification in the same subject with the same discount code, only the one taken first counts (this also applies where the first qualification is level 1, and the second qualification is level 2).
iii. For qualifications which discount and are taken on the same day, the best result counts. However, schools should not vary the published starting time for an

examination if there is a clash between papers of different awarding bodies or specifications in the same subject.

iv. The date of the first (or only) examination for a qualification is taken as the entry date. These dates are used to decide which qualification counts as the first entry. Examination dates are available from the respective exam boards.

v. In cases where qualifications have no formal examination date, the certification date or coursework deadline date is used as the examination date. Further information on these dates can be obtained from the respective exam boards.

Candidates who have any doubts about their subject combinations should check with the institution to which they wish to progress before embarking on their programmes.

Candidates may enter for more than one specification title in the same examination series. A full submission of work for each Component will be required for each specification title.

The requirement is that 100% of the assessments must be taken at the end of the course i.e. in the examination series in which the qualification is awarded and the results from these assessments used. Personal Portfolio Components can be improved upon and re-submitted, but the Externally Set Assignment Components have to be re-sat as the theme changes each year.

These specifications are not available to private candidates.

Art, Craft and Design title

Candidates entering for the Art, Craft and Design title (1AD0) are required to submit evidence covering two or more of the area of study (from different titles) in Component 1. Candidates may choose to produce work in one Area of study only for the Externally Set Assignment (Component 2).

Titles

To qualify for all titles, candidates must satisfy the requirements as defined in the specification and must do so predominantly through the media and practices of their chosen specialism. However, a candidate entered for the Textile Design title for example, (working predominantly with textiles) might also submit some photographs, using photography as a tool to address issues through the eyes of a textile artist.

This applies to **all** Components.

Although candidates entering for all titles will be expected to show evidence of the skills and understanding relating to their chosen specialisms in Component 1 and 2, these Components may also carry evidence of general knowledge in terms of Art and Design.

The GCSE Art and Design qualification is made up of two Components: Component 1 (Personal Portfolio) and Component 2 (Externally Set Assignment).

Component Number	Component	Weighting	Method of Assessment
1AD0/01 – 1TE0/01	*Component 1* Personal Portfolio	60% of GCSE	Internally set Internally marked Externally moderated
1AD0/02 – 1TE0/02	*Component 2* Externally Set Assignment	40% of GCSE	Externally set Internally marked Externally moderated 10 hours sustained focus

4. Externally Set Assignment (Component 2)

The GCSE Externally Set Assignment will be released on 2 January 2027. The paper will also be available on the website (Edexcel GCSE Art and Design (2016) | Pearson qualifications) as secure content. Centres should use the following guidance to help them access the assignments.

What is secure content?

'Secure content' is the phrase we use for any document (PDF, Word etc) or page on the website to which access is restricted. In order to access secure content, you will need an Edexcel Online username and password.

How do I get a username and password in order to access secure content?

If you already have an Edexcel Online account, you can use your existing name and password to access secure content. If you do not have an Edexcel Online account, you will need to consult your Exams Officer. Your Exams Officer can set up access for you. Please do not contact Pearson Edexcel directly to request an account.

What does my Exams Officer need?

The Exams Officer will require an Edexcel Online account.

How does my Exams Officer give teachers access to secure content relevant to the GCSE Art and Design externally set assignments?

When an Edexcel Online Administrator (your Exams Officer) sets up a new user in Edexcel Online, they will be asked to specify what level of access the new user needs by ticking the appropriate user profile boxes. This ensures that users are only able to access appropriate screens within the service.

You only need a username and password to access the secure content. You do not need any of the user profiles offered just to access the secure content.

What do I do after my Exams Officer has given me a username and password?

Once you have these, you can access the secure content protected externally set assignments from the GCSE Art and Design page on the Pearson Edexcel website. Do not try to access via Edexcel Online.

Who do I contact if I have a problem?

Please contact the Pearson Support Portal

Telephone: 0344 463 2535 (UK) or +44 (0) 120 4770 696 (International).

5. Examination Conditions

The Externally Set Assignment (ESA) will be released on 2 January of each year for GCSE Component 2. **The timed examination is 10 hours of sustained focus.**

During the preparatory period – which has no set time period and should be decided by the teacher-assessor, candidates will be expected to investigate a wide range of work and sources. At the beginning of this period the teacher-assessor should distribute the Externally Set Assignment paper to the candidates.

The timed examination must be sat, the work assessed by the teacher-assessor and the marks submitted to Pearson Edexcel at least 48 hours prior to the moderation visit (for centres having a visiting moderator) and by 31 May (for centres submitting work digitally via LWT to Pearson Edexcel for moderation).

The preparatory supporting studies and the timed examination work must be discrete entities.

The preparatory supporting studies and the timed examination work must be separately identified but will be considered as a whole in order to arrive at a mark for the Externally Set Assignment. Marks will be awarded based on the extent to which the Assessment Objectives have been met across the entire submission for the Externally Set Assignment. The preparatory supporting studies will be as important as the timed examination work in meeting the Assessment Objectives and as such in gaining marks.

What can candidates prepare for the 10-hour exam?

Since every candidate's Component 2 project is different, focusing on varied lines of enquiry and outcome(s), it is important to determine what can be done prior to the 10 hours based on whether it is a technical process or is part of the creative process of making the outcome(s).

- **If it is a technical process, it can be done as prep prior to the 10 hours.**
- **If it is part of the creative process of making the outcome(s), it is done during the 10 hours.**

The Art and Design teachers are the experts of their curriculum, school context and candidate projects so are best placed to make this decision.

It is the centre's discretion to determine the length of the preparatory study period. Candidates can use the preparatory studies to help them prepare for the creation of their final piece, but it is important that when determining the end of the preparatory study period,

centres must ensure that candidates have enough to complete in the 10-hour period of controlled assessment.

Work produced during the preparatory period and work produced during the 10 hour period of controlled assessment must be clearly labelled for the moderator.

Where must the exam be sat and what conditions apply?

Centres must ensure that suitable art room accommodation is available for the timed examination and that candidates are able to work with equipment and materials to which they are normally accustomed, as far as permitted by the examination regulations.

The work done by the candidates during the timed examination period should be unaided and carried out under examination conditions, that is, with the absence of unnecessary noise and movement and with conversation limited to essential requests such as those relating to materials and equipment. Candidates are not permitted to listen to music.

What access arrangements apply to the timed examination?

Before an examination or assessment, you can apply for access arrangements on behalf of a candidate with special needs. Access arrangements aim to meet the particular needs of an individual candidate without affecting the integrity of the assessment.

Extra time, support for candidates with SEND, and the use of music/white noise for candidates with a substantial impairment are discussed in more detail in the Extra time and SEND FAQs.

All applications for individual access arrangements are determined by the centre's SENCo and must follow Regulations and Guidance - JCQ Joint Council for Qualifications.

What if a candidate is entered for more than one title?

Candidates entering for more than one specification title must produce separate submissions of work for the Externally Set Assignments. They must be permitted the full time allowed for each specification entered.

What materials will candidates need?

All materials must be supplied by the centre. Pearson Edexcel will not supply paper for the use of candidates in the Art and Design examination.

Candidates may take into the examination room any preparatory supporting studies which they have produced, and which are to be submitted for assessment along with the work done in the period of the timed examination. Candidates may also take into the examination room the objects and materials which are required to set up a still life group. The invigilator must

ensure that when candidates take preparatory supporting studies into the examination room, these are their own studies.

Candidates must not access their work outside of assessment time. Candidates are not permitted to undertake any further work on the Externally Set Assignment Component upon completion of the timed examination. Work must not be added to or altered after the timed supervised period has ended. It is not acceptable for candidates to have some preparatory time prior to the period of sustained focus, complete it, and then have some preparatory time for additional work. At the end of the period of sustained focus, candidates must hand in any preparatory supporting studies work to be assessed along with the period of sustained focus work.

Photographs to be used as part of the Externally Set Assignment can be taken during the preparatory studies period and brought into the exam. The timed examination can then be used to process, manipulate, and devise the presentation of the work. All photography brought into the exam should be checked by the invigilator to ensure the work is the candidates' own. Any photography done during the timed examination must be done under the supervision of the invigilator under controlled examination conditions as outlined previously in this section.

Can candidates use the internet / online software and storage in the exam?

During the 10 hours of sustained focus, internet access is prohibited under examination conditions and must be disabled on centre workstations used during exams. Also, in situations where computer workstations are situated near one another, invigilators must ensure that candidates are working independently.

For centres that use cloud-based storage systems, the internet can only be accessed to download files from secured centre sites and to upload upon completion. Candidates will be required to download their documents and images from their drives prior to the start of the exam, under supervision, and only work that has been authenticated during the preparatory period. It is also important that work is secure and cannot be edited by candidates between sessions.

For cloud-based software, most applications can be used offline. The centre must connect to the internet to install the programme, however, once the this is installed on the computer, an ongoing internet connection is not needed to use the apps.

For programmes that do not have an offline version available, the candidate's access must be restricted to that programme only.

Who invigilates the exam and what is 'technical assistance'?

Pearson Edexcel's regulations require that all persons except members of staff acting as invigilators, or other authorised members of staff, and candidates actually engaged in each examination shall be excluded from the examination room.

Pearson Edexcel recommends that the timed examination should normally be invigilated by an Art and Design teacher. However, as the Art and Design teacher may be required to give technical assistance to an individual candidate, additional invigilators should be deployed at the exams officer's discretion to ensure the supervision of candidates is maintained at all times.

There are some cases where candidates may require technical assistance which may be given by teachers. The following are examples of the technical assistance which may properly be given:

a). the welding of an armature for a figure, the candidate having determined the proportions and disposition of the components.

b). the selection of the type of dye to be used on a particular material, but not the colour. It should however be noted that candidates who offer printmaking in any form will be expected to carry out all necessary processes themselves without the teacher's aid.

c). the loading of the kiln and the firing of the ware (the latter is in any case not included in the time allowance) but not the preparation of the clay and the shaping or throwing of the ware.

d). the filing, formatting, rendering and storage of digital image, video or audio data files, but not the editing or manipulation of the content contained in those files which constitute any part of the final presented output, and are therefore part of the creative process. Any other technical (hardware or software) support related to digital processing that does not in any way assist with the creative decision-making process.

Where an activity is part of the creative process, that activity should be counted within the timed examination period and assistance is not permitted. Candidates are advised to keep a time sheet in order to record the time spent on such activities.

The following are not to be included in the time allowance for the examination:

a). rest periods for models

b). arrangement of still-life groups

c). stretching of screens, preparation of blocks and plates

d). mixing of photographic chemicals and washing and drying prints

e). drying of printing inks

f). the mounting of models and sculptures

g). drying and firing of pottery and sculpture

h). casting and mounting of models and sculpture

i). fixing dye, dyeing yarn, washing and finishing of hand-woven fabrics, stretching of embroidery

j). the making of a bare model stage

Ceramic work should, where appropriate, be fired and completed before presentation for assessment. It is appreciated that in certain cases considerable time is required for drying-out and firing. It is suggested that candidates working with clay should commence their timed examination sufficiently early to ensure that the work is completed in good time.

Where is the examination work stored between examination sessions?

Incomplete examination work must be stored in a secure place between examination sessions. Candidates' preparatory supporting studies taken into the examination room must also be kept securely, and candidates should not be given access to them during the intervals of the sustained focus.

6. Marking Work

Teacher-assessors must mark individual Components separately for each candidate's work using the GCSE Assessment Grid and Taxonomy. Work must be clearly identified as belonging to a particular Component before it can be assessed.

It is essential the marks awarded are based only on evidence of the Assessment Objectives having been met in the work as it is presented.

A total mark out of 18 must be awarded for each of the four Assessment Objectives, giving a final total mark out of 72 for each of the Components.

In cases where the Assessment Objectives have not been met within a particular Component, no marks can be awarded for that particular Objective. The category 'no rewardable material' should therefore be used.

The final mark out of 72 for Component 1 and out of 72 for Component 2, for each candidate, must be submitted on Edexcel Online under the appropriate unit.

It is not possible to moderate work unless the centre has carried out the initial marking as required by the specification and assessment grids and online mark submissions have been completed correctly.

Internal Standardisation

Centres are reminded that it is their responsibility to ensure that where more than one teacher-assessor has marked the work in a centre effective internal standardisation has taken place for each Component **across all teaching groups and across all titles.**

The marking of all titles is considered as one and therefore adjustments applied to one title will affect the marks for other titles. This procedure ensures that the work of all candidates at the centre is marked to the same standard. The statement confirming the accuracy of mark being submitted online MUST be ticked.

It may not be possible for external moderation to take place if effective internal standardisation has not been carried out. If it appears to the moderator that the internal standardisation has not been carried out, they may withdraw from the moderation. The centre will then be required to remark all candidates' work and carry out internal standardisation. Once complete, moderation will resume.

7. Marking Submission

Centres will have the option of submitting their marks to Pearson Edexcel in one of the following ways:

EITHER

- by submitting marks on Edexcel Online (for registered centres),

OR

- by recording marks on computer for transfer to Pearson Edexcel by means of Electronic Data Interchange (EDI).

Whichever method the centre chooses to use to submit its marks, the deadline for mark submission is as follows:

For centres having a visiting moderator:

The marks must be submitted to Pearson **Edexcel no later than 2 days prior to the moderator's visit**. As the deadline for mark submission is linked to the date of the moderation visit, this deadline will differ for each centre.

For centres submitting the work to Pearson Edexcel digitally (international centres which opt for digital moderation):

The marks for each Component must be submitted online to Pearson Edexcel no later than **31 May 2027**.

Where a centre has entered for more than one title, there will be a separate set of online mark submission pages for each Component within each specification title.

Before completing the online mark submission, please check the Component code and centre details to ensure that the correct sheet is being completed.

All candidates entered by the deadline date will be listed online. Candidates are listed according to the latest entry information received from a centre.

Edexcel Online

For Edexcel Online mark submission, registered users should log in and navigate to the mark entry screen.

- Select the appropriate qualification from the tabs at the top of the window.

- Select "Search by Course" from the "Candidates" menu option.
- Select the Course and Session from the dropdown menus.
- Click "Next."
- Select the "Papers" link next to the Component you wish to submit marks for.
- Select the "Coursework Marks" link to navigate to the final mark entry screen.

On the Edexcel Online mark submission screen, you may enter some or all candidates in a session. Key a mark for each candidate in the mark field beside each candidate. Once the "Submit Marks" button at the bottom of the screen is selected and confirmed it will not be possible to amend a candidate's mark where it has been keyed, however it will be possible to view it. Candidates for whom a mark has not been keyed will remain available to enter a mark in subsequent Edexcel Online sessions.

A copy of the Edexcel Online printout (not the moderator's copy) **must** be retained by the centre.

a). 0 (zero marks) should be entered only if no rewardable material is found in the work submitted. It should **not** be used where candidates have failed to submit work.

b). X in the marks box for any candidate who has been absent or has failed to submit any work, even if an aegrotat award has been requested.

EDI

For further information regarding the submission of marks by EDI (Electronic Data Interchange), please contact your Centre Management Information System (CMIS) provider.

A copy of the EDI printout should be presented to the moderator when he/she arrives at the centre. After the moderation visit, the moderator will retain their copy of the EDI printout.

A further copy of the EDI printout (not the moderator's copy) **must** be retained by the centre.

a). 0 (zero marks) should be entered only if no rewardable material is found in the work submitted. It should **not** be used where candidates have failed to submit work.

b). X in the marks box for any candidate who has been absent or has failed to submit any work, even if an aegrotat award has been requested.

Centres are reminded that it is their responsibility to ensure that internal standardisation of the marking has been carried out across all teaching groups and across all titles.

Centre mark adjustments

Pre-results

It is the centre's responsibility to ensure that online mark submissions are correctly completed. It is not the moderator's responsibility to check that the marks awarded to the candidate have been correctly totalled on the Assessment Grid and correctly entered.

If marks that have already been submitted require amendment, it is the centre's responsibility to notify Pearson Edexcel of the amended mark. Centres can submit a request for mark amendments by completing a form on our website Moderated Coursework Mark Amendments. Centres may contact the Coursework Processing Team at courseworkmarks@pearson.com with any issues or for further information.

A valid reason for amendment must be provided. The late submission of additional work does not qualify as a valid reason.

Post-results

If an error is found with the marks that were originally submitted by the centre after the issue of results, the centre should contact Pearson Edexcel via the Post-results line. Centres should note that amending the centre mark of one candidate at the centre might have an effect on the final marks and subsequently the grades issued to all candidates at the centre.

Upon receipt of post-results amended mark(s), Pearson Edexcel will analyse the effect the amended mark(s) will have on the marks/grades for all candidates at the centre. If the amended mark(s) will lead to a downward adjustment to marks/grades for any candidate at the centre apart from the specific candidate(s) for whom the error was reported, Pearson Edexcel will contact the centre to notify them of the effect the amended mark(s) will have and to obtain the centre's approval prior to the actual amendment of the mark.

In all cases, Pearson Edexcel will require proof that an error has been made prior to amending any mark.

8. Moderation: Submission of Work

Moderation will be carried out across all the titles in the GCSE Art and Design suite. All candidates entered for one or more of the GCSE Art and Design specification title(s) within a centre will be considered as one cohort.

Sampling will therefore be carried out as one across all the different GCSE Art and Design titles.

It is recommended that the teacher-assessor advises candidates on the selection of work for assessment. All the Assessment Objectives must be covered in each Component of Personal Portfolio (Component 1) and Externally Set Assignment (Component 2).

Each candidate **must** sign an Authentication Form to confirm that the work submitted for assessment has been carried out without assistance other than that which is acceptable under the scheme of assessment. The Authentication Form must also be signed by the teacher-assessor.

The Authentication Form **can be signed electronically.**

The teacher-assessor must mark all the work of all the candidates for each Component.

Candidate work may be used by Pearson Edexcel for one or more of the following:

- awarding purposes (setting National Standards)
- moderator selection and training
- archive material
- tutor support material
- training materials (for professional development and training events)

Candidate work must be completed and assessed prior to moderation.

Visiting moderation

Submissions of work for those candidates in the moderation sample must be presented together with the Assessment Grids and Authentication Forms on the day of moderation, although the work of all candidates entered for the examination must be available.

The 2027 moderation period is **15 May – 30 June**. Visiting moderators will contact centres in late April/early May to make arrangements for the exact date and time of their visit.

There are no size restrictions for work moderated at the centre.

Centres should ensure when arrangements for the visit are being made that they verify with their visiting moderator which qualification(s) they will be moderating.

Work presented for visiting moderation should be the original artwork. Reproductions of the original artwork, including photographs of non-photographic work, on-screen display of artwork, on-line portfolios or video should not be the means of presentation for assessment unless:

- the work is digital in nature (e.g. graphic design, 3D designs, digital art, web design, work originally developed in a digital format)
- the work is created specifically with the intent of implementing a digital medium or format as an integral part of the final piece (e.g. videotape or photographs of site-specific work)

Photographs or printouts of larger original work may be used as supporting studies in sketchbooks, but the original work for final outcomes should always be presented for moderation. Any original work presented to the centre assessor as supporting studies or as a final outcome should also be available to the moderator during the centre visit.

Centres must use their judgement to ensure that artwork is presented in the most appropriate format to demonstrate the medium of the work, allowing for moderators to view the original work in all cases with the exception of those stated above.

Due to time constraints during visiting moderation, moderators may not be able to view the entirety of video evidence provided for all sampled candidates. In cases where a substantial amount of evidence provided for moderation is video based, a brief written synopsis of the contents of each video should be included to allow the moderator to fully understand the intention of the piece having viewed a sufficient section of it.

Digital moderation

In Summer 2027 international centres that opt for digital moderation must submit their work digitally to Pearson Edexcel using Learner Work Transfer (LWT) platform. A guidance document for digital submission is available on our subject page.

Work for those candidates in the moderation sample (including the highest and lowest scoring candidates) must be submitted digitally together with the Assessment Grids and Authentication Forms by submission deadline of **31 May 2027**, although the work of all candidates entered for assessment must be available. The centre marks must also be submitted on Edexcel Online by this date.

9. The Moderation Sample

The moderation will consist of **one sample across all the GCSE Art and Design specification titles.**

The moderation samples comprise of the following:

- candidates whose names have been **ticked** on Edexcel Online for each component
- the **highest** and **lowest** marked candidates across all titles for each component in the centre. **Please note these candidates may not necessarily be selected online. It is the centre's responsibility to ensure that the work of these candidates is presented for moderation.**

The work for all candidates **must** be available as the moderator may also request further samples outside of the pre-selected sample.

There will be a separate sample for each component. Candidates whose names are selected as part of the moderation sample for a particular component should submit all their selected work for that component.

Please note that if any candidate indicated as being part of the sample is absent, the centre should present the work of another candidate (of similar ability), as part of the sample. This should be indicated to the moderator.

Identification of work

Each piece of work submitted for moderation must be identified with the centre number, candidate name, candidate number and Component code.

Labels are provided in Appendix A. If centres choose to identify candidates' work using their own labels, they must ensure all of the above information is included and labels are clearly legible.

10. Moderation Checklist: Visiting moderation

Before moderation

- Apply for Special Consideration if necessary (through the Examinations Officer).
- Arrange for all work and related paperwork for all the consortium centres to be made available at the designated location for the moderation visit.
- Arrange date of visit with the moderator sending details of location. Contact will be made directly by the visiting moderator in April/May.
- Make a copy of the Assessment Grid and Authentication Form for each candidate.
- Mark both Components for all candidates, using the GCSE Assessment Grid, and submit a final mark for Components 1 and 2 for every candidate on to the relevant Edexcel Online form/EDI form.
- Ensure internal standardisation has taken place for each Component across all teaching groups and across all titles.
- Arrange display/folders of work for the candidates in the moderation sample, ensuring that all pieces of work within each Component are clearly identified and accompanied by the Assessment Grid and Authentication Form. Ensure that all candidates' work is accessible as additional samples may be requested by the moderator during the centre visit.
- Submit the marks for all entered candidates via Edexcel Online/EDI **two days prior to the moderator's visit.**

Visit day

- Ensure all work in the moderation sample is clearly identified and accompanied by the Assessment Grid and Authentication Form. Centres may also provide the completed Taxonomy for each candidate.
- Ensure all paperwork has been correctly completed and is available for the moderator.
- Give a copy of the Edexcel Online or EDI printout to the moderator.
- A plan/map should be provided, showing the location of work in the sample.

- An order of merit for each Component should be provided if possible.
- Ensure privacy for the moderation.

End of moderation

Centres must retain marked work under secure conditions until after the deadline for review of results or until any appeal, malpractice or other results enquiry has been completed, whichever is later. This applies to all work – whether or not it was part of the moderation sample.

Where work is being stored electronically, centres should take steps to protect it from corruption and have a back-up procedure in place.

If retention is a problem because of the nature of the work, centres should retain some form of evidence such as photos, audio or media recordings.

Any centres holding an exhibition where assessed work is exhibited must ensure that a teacher is present during the exhibition. If work is taken out of secure conditions and a centre subsequently wishes to apply for review of marking and moderation after results day, this process could be compromised by loss of or damage to work that was in the sample.

The centre must also consider how to reduce the risk of photographs of the exhibition appearing on social media accounts of visitors, as this would breach JCQ regulations.

11. Moderation Checklist: Digital moderation

International centres only

Before moderation

- Apply for Special Consideration if necessary (through the Examinations Officer).
- Make a copy of the Assessment Grid and Authentication Form for each candidate.
- Mark both Components for all candidates, using the GCSE Assessment Grid, and submit a final mark for Components 1 and 2 for every candidate on to the relevant Edexcel Online form/EDI form.
- Ensure internal standardisation has taken place within each Component across all teaching groups and across all titles.
- Ensure that all candidates' work is available in digital format as additional samples may be requested to be submitted by the moderator. Candidates can document their work as they progress through their project(s) by photographing/scanning/creating digital portfolios, following guidance available on Pearson Art and Design subject page. Once the work is submitted for internal teacher assessment, candidates should not have access to it, and any outstanding work not digitised must be photographed/scanned by the centre. Ensure each submission is accompanied by the Assessment Grid and Authentication Form.
- Submit the marks for all entered candidates via Edexcel Online/EDI, and the sample candidates' work for moderation using Digital Learner Work Transfer (DLWT) by **31 May 2027.**

Sample submission (via Learner Work Transfer)

- Upload the moderation sample candidates' work onto Learner Work Transfer platform. Each candidate whose name will have been ticked on Edexcel Online will automatically show on LWT upon selection of examination series and subject code (e.g. June 2027, 1AD0 01).
- Ensure the highest and the lowest scoring candidates' submissions within each component are included in the sample before you "Submit Request". You can add highest and lowest scoring candidates to the sample via "Manage Learners" function on LWT.

- Ensure to replace any candidates marked “Absent” or “No evidence” using the “Manage Learners” function.
- Your allocated moderator might request additional sample after you submit request for moderation. If this is required, the moderator will return the request, which will enable you to select additional candidates via “Manage Learners”, upload their work, and re-submit request back to the moderator.

Further information can be found in the digital submission guidance.

End of moderation

Centres must retain marked work under secure conditions until after the deadline for review of results or until any appeal, malpractice or other results enquiry has been completed, whichever is later. This applies to all work – whether or not it was part of the moderation sample.

Where work is being stored electronically, centres should take steps to protect it from corruption and have a back-up procedure in place.

If retention is a problem because of the nature of the work, centres should retain some form of evidence such as photos, audio or media recordings.

Any centres holding an exhibition where assessed work is exhibited must ensure that a teacher is present during the exhibition. If work is taken out of secure conditions and a centre subsequently wishes to apply for review of marking and moderation after results day, this process could be compromised by loss of or damage to work that was in the sample.

The centre must also consider how to reduce the risk of photographs of the exhibition appearing on social media accounts of visitors, as this would breach JCQ regulations.

12. Moderation of Work at the Centre

The work in the moderation sample may be presented in one of the following forms:

- a display
- in folders

Work presented as a display

Those centres which present the work of all candidates on display panels for the purposes of an exhibition must find a way of identifying the work of the candidates in the moderation sample for the moderation visit. There is no prescribed method for doing this. For example, centres may wish to display the work in the moderation sample in a completely separate area or as a full exhibition.

Whatever the chosen means of presentation, each candidate's presentation must be clearly identified with the centre number, candidate's name and number, title code and Component code.

It is helpful if the teacher-assessor can provide a location map of the work of the candidates in the moderation sample, along with an order of merit for each Component.

Work presented in folders

Samples should be presented in separate folders and clearly identified with the centre number, candidate's name and number, title code and Component code.

It would be helpful if the centre could provide the moderator with an order of merit for each Component.

Moderators must be provided with a large working surface on which to view the folders.

Consortium centres

Centres with fewer than five candidates may wish to form a consortium with other centres for the purposes of a moderation visit.

While candidates should be entered through their own centres (home centres), the work of the candidates in the moderation sample should be exhibited at **the host centre** (the centre acting as host for the moderation of all candidates in the consortium). The work of all candidates in the consortium, whether selected or not, must be available at the location where the moderation is to take place. Where all candidates are not taught and assessed as one group, internal standardisation should be carried out between all centres in the

consortium. All relevant assessment documentation should be made available. All other instructions relating to moderation visits apply.

For the purposes of entering final marks into the system separate Edexcel Online/EDI forms must be completed for each participating centre in the normal way, showing a mark for every candidate.

Pearson Edexcel should be notified of any consortium arrangements by means of the Joint Council online Application Form through the Centre Admin Portal (CAP). It is essential that this form is completed and submitted to Pearson Contract and Allocations Team by **31 January** to ensure the same moderator is allocated to all centres within the consortium.

Centres entering candidates for multiple titles must be aware that all work across all titles and Components must be brought together in the host centre for the moderation visit. It is not possible to separate titles due to different teaching sites. Marks across all titles will be processed together for all centres in the consortium.

Moderation Visit

Moderation will take place between **15 May and 30 June 2027**.

The moderation of marks within the GCSE Art and Design specification titles will take place during the same visit. It is essential that where Art and Design specifications are being taught across departments within a centre that all parties agree on a mutually satisfactory date.

If a moderator has to return to a centre to moderate the marks for a title that was missed on the original visit, the centre will be charged for the return visit.

Centres will be contacted directly by their visiting moderator in late April/early May. Centres should agree with the moderator a mutually convenient date and time when the moderator will visit the centre. Pearson Edexcel is unable to arrange moderation dates either on behalf of the centre or the moderator. Should difficulties occur in agreeing the date of the moderation visit, the moderator will inform Pearson Edexcel and another moderator will be allocated**. However, it is important that centres have a range of possible dates available. Pearson Edexcel cannot guarantee that a moderator will be available on a specific date in a specific geographical location**. Please note also that any last-minute changes to the date by the centre may not be possible to accommodate.

The visiting moderator will notify Pearson Edexcel of the agreed arrangements. Confirmation of the agreed date and time will also be sent to the centre by the moderator. Specific moderators cannot be requested by the centre. Centres are allocated to moderators by Pearson Edexcel based on location, availability and previous moderation experience.

The following documentation must be available to the visiting moderator at the start of the moderation visit:

- copies of the Assessment Grid for each candidate in the moderation sample
- (Assessment Grids for all other candidates should also be available)
- Authentication Forms for each candidate in the moderation sample
- a copy of the Edexcel Online/EDI printout for each Component within each specification title.

It is the teacher-assessor's responsibility to ensure that internal standardisation has taken place; all documentation is present and has been completed correctly. If the assessment documentation is missing or has been completed incorrectly, or internal standardisation has not taken place the moderation visit may be prolonged. In some instances it may be necessary for the visiting moderator to withdraw from the centre; another moderation visit will then be scheduled at the centre's expense.

A designated teacher representative for the department should meet the visiting moderator at the beginning of the visit. The moderator will ask the teacher representative to introduce the work to them and set it in context, explaining how the candidates have worked towards the examination. Pearson Edexcel values this dialogue between the teacher-representative and moderator. **During the visit the visiting moderator will deal with one teacher representative only.** The teacher representative should be readily available throughout the visit in case they are required.

Under the Safeguarding Children policy, representatives of Pearson Edexcel should never be on their own with children or vulnerable adults whilst performing Assessment Associate (AA) duties. Centres are expected to provide a responsible adult to accompany the Assessment Associate in these circumstances or, if appropriate, the candidates are to be barred from entering the allocated area for the period when it is occupied by the Assessment Associate.

Pearson Edexcel visiting moderators and examiners are not provided with DBS certificate. When moderators visit centres, they do so as a visitor and therefore fall within centres own safeguarding processes for signing in visitors and being escorted during the moderation activity.

If the centre cannot provide this, Assessment Associate must withdraw assessment services in order that the Safeguarding Children policy is maintained.

At the time of moderation there must be no students in the areas where the work is displayed. The moderator must be given privacy in which to undertake the moderation.

Visiting moderators will review the submissions of work for those candidates in the moderation sample in order to ensure that the centre's marking is:

- in accordance with the marking criteria stipulated
- in conformity with the overall standards of the examination.

Moderator recommended marks remain confidential at all times and will not be disclosed to the teacher representative either at the end of the moderation visit or after the issue of results in August.

The duration of the visit may vary. Please note that it is not possible to guarantee a specific end time for the visit. Please communicate to the moderator any specific scheduling issues that may affect the day of the moderation when agreeing the visit date to ensure the moderator is prepared.

Further visits

I. A further visit by a senior moderator may be requested by the visiting moderator in the following situations:

   a. if effective internal standardisation does not appear to have taken place

   b. if there are any aspects of the work and the moderation which the visiting moderator believes should be the subject of further consideration. In this case the visiting moderator will inform the centre of their intention to refer the situation to a senior moderator for consideration.

II. As part of our monitoring and quality control of the moderation process, senior moderators will be carrying out drop-in sessions on moderators while moderation is taking place at centres. Centres may confirm the identity of the senior moderator upon their arrival at a centre by contacting the Art and Design Assessment team.

Candidates' work must be retained in the same conditions as viewed by the original visiting moderator in the above cases.

The senior moderator will review the situation and contact the centre directly as soon as possible after the original moderation visit has taken place to inform the centre whether a further visit is required or not. If a further visit does take place, the senior moderator may, in certain circumstances, find it necessary to recommend to Pearson Edexcel that the original moderator's recommended marks be amended upwards or downwards. Should this be the case, the recommendations of the senior moderator will stand.

Please note that under normal circumstances centres cannot request a second moderation visit.

13. Final Mark Procedure

The following is an explanation of the procedure for determining the final coursework marks of candidates based upon the marks awarded by the centre and the moderator.

All centres have this procedure applied, even those for which all candidates' work is seen by the moderator. This is to ensure that all centres are treated equally, whether the entry is large or small.

For the candidates sampled by the moderator, the marks awarded by the centre and the moderator are compared and if the differences all lie within acceptable limits, then the centre's marks are accepted.

If at least one candidate's mark is outside the designated allowable difference, then adjustment of candidates' marks is considered.

However, if the 'adjusted' marks for all candidates lie within the given range when compared to the centre marks then, again, the decision would be to accept the centre's marks.

If the condition stated above is not satisfied, then the 'adjusted' marks will be recommended.

Mark adjustments will be calculated based on the moderated sample and applied across all the titles. This will result in one adjustment decision across all titles for a particular centre.

The explanation for coursework/NEA final mark adjustments can be found here Coursework Moderation of Internal Components and Mark Adjustments.

14. Retention of Work

After moderation the work of all the candidates in the moderation sample (including the highest achieving candidate and the lowest achieving candidate) must be retained by the centre until the deadline for requests for Review of Moderation (RoM) has passed.

For work moderated digitally, the Review of Moderation will be completed remotely using the work submitted via LWT. However, it is recommended that the centres who submitted the work digitally retain any physical candidate work in case rephotographing/re-submission is required.

Requests for RoMs cannot be accepted if all the work of all the candidates seen by the original moderator for the relevant Component across titles is not available.

If there are no requests for RoM for candidates in the centre, work can be returned to candidates immediately after this deadline.

However, if a centre submits any requests for RoM, no work should be returned to any candidates at that centre until notification of the outcome of the Review has been received.

The Awarding of GCSE Art and Design qualification to determine the grade boundaries for any particular series involves a review of candidates' work. **To fulfil this requirement, candidates' digital work may be requested from centres in June/July for the purpose of Awarding.** The requested candidates' work will be used in the awarding process during the above retention period. The process does not affect any of the marks already awarded and centres are selected at random to participate in this exercise. Since the candidates' marks are not affected during this process their permission for the work to be reviewed is not required.

15. Special Considerations

Special consideration is given following an examination to ensure that candidates who suffered temporary illness, injury or indisposition at the time of the examination are given some compensation for their difficulties.

Applications for special consideration must be made online through the Examinations Officer, using the appropriate documentation. Where required JCQ/SC Form 10 must be completed in detail and submitted by the deadline published in the Information Manual. Candidates will not be eligible for special consideration if the effect on the final assessment cannot be reliably quantified by Pearson Edexcel. Please therefore ensure that full details of dates when the candidate was suffering from the illness, injury or indisposition are given along with any appropriate supporting evidence. No special consideration can be made unless this form is submitted. The centre should retain copies of any such forms.

In all cases, the teacher-assessor must award marks for each Component (01 and 02) as for any other candidate that is, based only on the evidence of the Assessment Objectives having been met in the work as presented for moderation. This is to ensure that the teacher-assessor and the moderator are basing their judgements on exactly the same evidence.

If an application for special consideration is accepted, Pearson Edexcel will review the candidate's performance in the part(s) of the examination which have been completed, taking into account all the available evidence, to compensate for the adverse circumstances and make an appropriate award. In many cases it may be possible only to give a very limited allowance, as Pearson Edexcel must seek to ensure that the grade accurately reflects the standard which the candidate has been able to attain.

The Examinations Officer will be able to advise on candidate's eligibility for special consideration.

Lost/damaged coursework

Centres are advised that if any artwork is lost, damaged or stolen they should complete the appropriate Lost Coursework form which is available from the JCQ website: https://www.jcq.org.uk/exams-office/coursework.

Forms submitted for work lost due to candidate or centre negligence will not be considered.

16. Malpractice

Upon submission of work for assessment each candidate must sign an Authentication Form to confirm that the work submitted has been carried out without assistance other than that which is acceptable under the scheme of assessment. The teacher-assessor should also sign this form to confirm that the work is the candidate's own.

If malpractice is suspected/discovered prior to the signing of declarations of authentication, it is the responsibility of the Head of Centre, acting on behalf of Pearson Edexcel, to carry out an investigation. Full details of the required procedures can be found in the JCQ document **'Suspected Malpractice in Examinations and Assessments: Policies and Procedures'**. Centres must not give credit for any work submitted which is not the candidate's own work.

Malpractice discovered prior to the signing of declarations of authentication need not be reported to Pearson Edexcel. Any malpractice discovered by a centre after the signing of the Authentication Form by the centre must be reported to Pearson Edexcel at the earliest opportunity using form JCQ/M1 on the following link Malpractice – Joint Council for Qualifications.

Candidate work submitted for each individual title or Component must be unique. The same work cannot be submitted to fulfil the requirements for any other Component or qualification.

17. Estimated Grades

Pearson Edexcel acknowledges the fact that centres, for various reasons, are required to predict grades for their candidates early on in the examination calendar. The prediction of grades in any given year must accurately reflect the candidates' achievement based on the work done thus far in the course. Such predictions can only be based on the previous year's grade boundaries (bearing in mind these are subject to change year-on-year), the grade descriptions in the specification and the teacher-assessor's professional judgement. The grade descriptions are designed to give a general indication of the overall level of performance likely to be demonstrated by a candidate achieving a particular grade.

When it comes to the final assessment of candidates' work and the submission of marks to Pearson Edexcel, marks for each individual Component must be awarded by the teacher-assessor based on the evidence in the work of candidates' fulfilment of the Assessment Objectives. The criteria statements on the Assessment Grid must be matched to candidates' work in order to award marks.

However, neither the grade descriptions nor the assessment criteria can indicate exactly where a grade boundary will fall in any examination series. **At the time of assessment and moderation, marks do not equate to grades**.

18. Grade Awarding

The GCSE Art and Design is a criterion-referenced examination. Decisions regarding the grade boundaries are based on the professional judgement of the Chair of Examiners and the Awarding Committee and are made by reference to candidates' work. However, statistical information is taken into consideration, together with archive work from previous years, to ensure year on year comparability.

Pearson Edexcel follows the procedures laid down in the Assessment Strategy when establishing the grade boundaries. The key grade boundaries for GCSE Art and Design are established in the following order: 4, 7 and 1.

The sample of work for awarding will be drawn from across all submissions, covering a range of marks on and around the notional grade boundaries in all titles.

19. Understanding your Results

Moderator's Reports

Moderator Reports are written to give you additional general feedback on your assessment practice. These can be downloaded from Edexcel Online on results day and will usually be available under the first Component at the required level on the drop-down list.

Where centres have entries for multiple titles, all titles will be addressed in the same moderator report for the relevant Component. The appropriate moderator report can be accessed using the 'lead' Component, generally beginning with 'AD' or 'FA'.

It is important to highlight that the moderator's role is to provide feedback about the centre's interpretation of the assessment criteria and not about individual candidates.

The GCSE Art and Design - Moderator Report E9 video can help centres understand their moderator report.

20. Review of Moderation

Centres must not contact moderators directly if they have a query about their results. All such queries must be addressed through the Pearson Edexcel Post Results Service via the Examinations Officer. Information regarding Review of Moderation (RoM) procedure is given in the Information Manual available to Examinations Officers. Review of marking and moderation can also be found on our website General qualifications - Reviews of marking and moderation (RoMM) services. Please note there is a specific section relating to Art and Design, which must be referred to prior to submitting a request for a RoM.

Requests for enquiries should be submitted to Pearson Edexcel through the Examinations Officer as soon as possible after the issue of results. Requests for the RoM Service 3 enquiries can be made by the Examinations Officer via Edexcel Online.

Please note that requests for RoMs cannot be accepted if the work seen by the original moderator for the relevant Component(s) across all teaching groups and across all titles is not available.

Appendix A – Labels

Labels for artwork

For details on the identification of artwork, please refer to Section 8.

Please note copies of these labels are also available on the GCSE pages of the Pearson Edexcel website (Edexcel GCSE Art and Design (2016) | Pearson qualifications).

If centres choose to identify candidates' work using their own labels, they must ensure that all of the information below is included.

COMPONENT 1: PERSONAL PORTFOLIO	COMPONENT 1: PERSONAL PORTFOLIO	COMPONENT 1: PERSONAL PORTFOLIO
Centre number:	Centre number:	Centre number:
Candidate name:	Candidate name:	Candidate name:
Candidate number:	Candidate number:	Candidate number:
Component code:	Component code:	Component code:
COMPONENT 1: PERSONAL PORTFOLIO	COMPONENT 1: PERSONAL PORTFOLIO	COMPONENT 1: PERSONAL PORTFOLIO
Centre number:	Centre number:	Centre number:
Candidate name:	Candidate name:	Candidate name:
Candidate number:	Candidate number:	Candidate number:
Component code:	Component code:	Component code:
COMPONENT 1: PERSONAL PORTFOLIO	COMPONENT 1: PERSONAL PORTFOLIO	COMPONENT 1: PERSONAL PORTFOLIO
Centre number:	Centre number:	Centre number:
Candidate name:	Candidate name:	Candidate name:
Candidate number:	Candidate number:	Candidate number:
Component code:	Component code:	Component code:
COMPONENT 1: PERSONAL PORTFOLIO	COMPONENT 1: PERSONAL PORTFOLIO	COMPONENT 1: PERSONAL PORTFOLIO
Centre number:	Centre number:	Centre number:
Candidate name:	Candidate name:	Candidate name:
Candidate number:	Candidate number:	Candidate number:
Component code:	Component code:	Component code:
COMPONENT 1: PERSONAL PORTFOLIO	COMPONENT 1: PERSONAL PORTFOLIO	COMPONENT 1: PERSONAL PORTFOLIO
Centre number:	Centre number:	Centre number:
Candidate name:	Candidate name:	Candidate name:
Candidate number:	Candidate number:	Candidate number:
Component code:	Component code:	Component code:

COMPONENT 2: EXTERNALLY SET ASSIGNMENT PREPARATORY SUPPORTING STUDIES	COMPONENT 2: EXTERNALLY SET ASSIGNMENT PREPARATORY SUPPORTING STUDIES	COMPONENT 2: EXTERNALLY SET ASSIGNMENT PREPARATORY SUPPORTING STUDIES
Centre number:	Centre number:	Centre number:
Candidate name:	Candidate name:	Candidate name:
Candidate number:	Candidate number:	Candidate number:
Component code:	Component code:	Component code:
COMPONENT 2: EXTERNALLY SET ASSIGNMENT PREPARATORY SUPPORTING STUDIES	COMPONENT 2: EXTERNALLY SET ASSIGNMENT PREPARATORY SUPPORTING STUDIES	COMPONENT 2: EXTERNALLY SET ASSIGNMENT PREPARATORY SUPPORTING STUDIES
Centre number:	Centre number:	Centre number:
Candidate name:	Candidate name:	Candidate name:
Candidate number:	Candidate number:	Candidate number:
Component code:	Component code:	Component code:
COMPONENT 2: EXTERNALLY SET ASSIGNMENT PREPARATORY SUPPORTING STUDIES	COMPONENT 2: EXTERNALLY SET ASSIGNMENT PREPARATORY SUPPORTING STUDIES	COMPONENT 2: EXTERNALLY SET ASSIGNMENT PREPARATORY SUPPORTING STUDIES
Centre number:	Centre number:	Centre number:
Candidate name:	Candidate name:	Candidate name:
Candidate number:	Candidate number:	Candidate number:
Component code:	Component code:	Component code:
COMPONENT 2: EXTERNALLY SET ASSIGNMENT PREPARATORY SUPPORTING STUDIES	COMPONENT 2: EXTERNALLY SET ASSIGNMENT PREPARATORY SUPPORTING STUDIES	COMPONENT 2: EXTERNALLY SET ASSIGNMENT PREPARATORY SUPPORTING STUDIES
Centre number:	Centre number:	Centre number:
Candidate name:	Candidate name:	Candidate name:
Candidate number:	Candidate number:	Candidate number:
Component code:	Component code:	Component code:

COMPONENT 2: EXTERNALLY SET ASSIGNMENT TIMED EXAMINATION	COMPONENT 2: EXTERNALLY SET ASSIGNMENT TIMED EXAMINATION	COMPONENT 2: EXTERNALLY SET ASSIGNMENT TIMED EXAMINATION
Centre number:	Centre number:	Centre number:
Candidate name:	Candidate name:	Candidate name:
Candidate number:	Candidate number:	Candidate number:
Component code:	Component code:	Component code:
COMPONENT 2: EXTERNALLY SET ASSIGNMENT TIMED EXAMINATION	COMPONENT 2: EXTERNALLY SET ASSIGNMENT TIMED EXAMINATION	COMPONENT 2: EXTERNALLY SET ASSIGNMENT TIMED EXAMINATION
Centre number:	Centre number:	Centre number:
Candidate name:	Candidate name:	Candidate name:
Candidate number:	Candidate number:	Candidate number:
Component code:	Component code:	Component code:
COMPONENT 2: EXTERNALLY SET ASSIGNMENT TIMED EXAMINATION	COMPONENT 2: EXTERNALLY SET ASSIGNMENT TIMED EXAMINATION	COMPONENT 2: EXTERNALLY SET ASSIGNMENT TIMED EXAMINATION
Centre number:	Centre number:	Centre number:
Candidate name:	Candidate name:	Candidate name:
Candidate number:	Candidate number:	Candidate number:
Component code:	Component code:	Component code:
COMPONENT 2: EXTERNALLY SET ASSIGNMENT TIMED EXAMINATION	COMPONENT 2: EXTERNALLY SET ASSIGNMENT TIMED EXAMINATION	COMPONENT 2: EXTERNALLY SET ASSIGNMENT TIMED EXAMINATION
Centre number:	Centre number:	Centre number:
Candidate name:	Candidate name:	Candidate name:
Candidate number:	Candidate number:	Candidate number:
Component code:	Component code:	Component code:

Appendix B – Order of Merit Form

This form aids the centre marking and moderation process in centres. It is not required but will help the moderator to clearly see the ranking of candidates from highest to lowest as determined by the centre assessor(s). It is especially helpful when marking and moderating across multiple titles.

Instructions:

Please complete ***one form per component***, enter all candidates according to their mark in descending order, with the highest marked candidate at the top and lowest at the bottom. Highlight candidates to be sampled according to the selection on Edexcel Online.

If you teach more than one title, please integrate them on this form into a single order of merit. This allows direct comparison of similar marks across endorsements/titles (e.g. a mark of 68 in any title will display similar visual and written characteristics against the assessment criteria) and helps to ensure that effective internal standardisation has taken place. You may also like to colour code the titles.

Please provide a copy of your completed form for each Component to the moderator to aid the moderation.

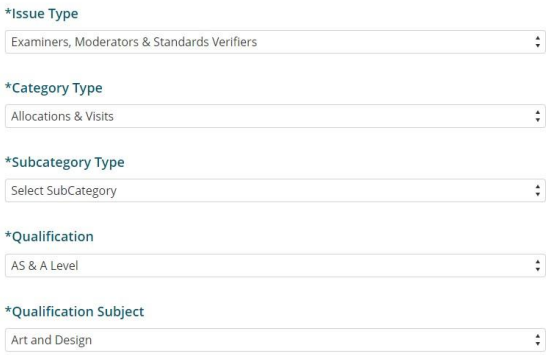
Centre Name		Centre No.		Component No.	
Title (i.e. FA, PY, TE)	Candidate No.	Candidate Name	Centre mark	Moderator Mark (for moderator use only)	Notes

Centre Name		Centre No.		Component No.	
Title (i.e. FA, PY, TE)	Candidate No.	Candidate Name	Centre mark	Moderator Mark (for moderator use only)	Notes

Appendix C – Pearson Contact List

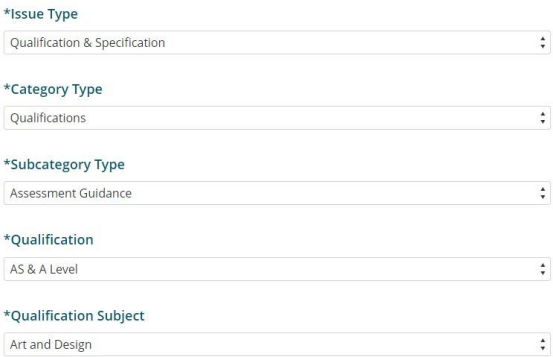
<table>
<tr><td colspan="2">Teaching and Exams Officer Services

If you have a teaching related query, you can now ask the Subject specialist team a question by going to the Contact Us / Pearson Support Portal page on the website.

If your query relates to administrative tasks such as registrations or entries etc., you can ask the Customer services team a question by going to the Contact Us / Pearson Support Portal page on the website.</td></tr>
<tr><td>Moderator allocation team</td><td>Contact Us / Pearson Support Portal

</td></tr>
<tr><td>Assessment Team

Zakir Santally – Head of Creative & Practical Assessment

Stephen Asiamah - Assessment Leader

Kayce Tampinco – Assessment Coordinator</td><td>Contact Us / Pearson Support Portal

</td></tr>
<tr><td>Special Requirements Department

(for special considerations queries)</td><td>Webpage:

https://qualifications.pearson.com/en/support/support-topics/exams/special-requirements.html

Email: uk.special.requirements@pearson.com</td></tr>
<tr><td colspan="2">https://qualifications.pearson.com</td></tr>
</table>